

**SHORT SALE QUESTIONNAIRE**

Date: \_\_\_\_\_

1. **Full Property Address:** \_\_\_\_\_ **County:** \_\_\_\_\_
2. **Owner 1 Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Cell Phone Owner 1:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_  
**Owner 2 Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Cell Phone Owner 2:** \_\_\_\_\_ **Mail Address:** \_\_\_\_\_
3. **1<sup>ST</sup> Lender:** \_\_\_\_\_ **Amount Owed** \_\_\_\_\_ **How many months. late?** \_\_\_\_\_
4. **2<sup>nd</sup> Lender:** \_\_\_\_\_ **Amount Owed** \_\_\_\_\_ **How many months. late?** \_\_\_\_\_
5. **Other Loans / Liens (Give Loan# and contact info as appropriate):** \_\_\_\_\_  
 \_\_\_\_\_
6. **Realtor Name** \_\_\_\_\_ **Phone** \_\_\_\_\_  
**Listed with Realtor?** Yes \_\_\_ No \_\_\_ **How Long Listed?** \_\_\_\_\_ **Current List Price \$** \_\_\_\_\_
7. **Does Seller Have a Long Term Hardship?** Yes \_\_\_ No \_\_\_  
**Describe Seller's Hardship:** \_\_\_\_\_  
 \_\_\_\_\_
8. **Primary residence?** \_\_\_ Yes \_\_\_ No \_\_\_ **Type of Residence:** Condo \_\_\_ Single Family \_\_\_ High Rise \_\_\_ Other \_\_\_  
**Number of Bedrooms** \_\_\_ **# of Baths** \_\_\_ **Garage?** \_\_\_ **Sq Ft** \_\_\_ **Age of House** \_\_\_ **Pool?** \_\_\_  
**Basement** Yes \_\_\_ No \_\_\_ **Finished?** \_\_\_ **Owners Assoc?** \_\_\_ (Dues \$ \_\_\_\_\_ Per Month \_\_\_ Per Year \_\_\_)  
**Other significant Features:** \_\_\_\_\_
9. **List Any Repairs Needed:** \_\_\_\_\_  
 \_\_\_\_\_
10. **Describe any Bankruptcy Involving the Property (actual or contemplated – ie Ch 7, Ch 13, Discharge Date, etc):**  
 \_\_\_\_\_
11. **Has Seller Attempted a Loan Modification or Forbearance?** Yes \_\_\_ No \_\_\_ **If yes, explain** \_\_\_\_\_  
 \_\_\_\_\_
12. **Are you married?** Yes \_\_\_ No \_\_\_ **Is there a Divorce Involved?** Yes \_\_\_ No \_\_\_ **If yes, please explain:**  
 \_\_\_\_\_
13. **Is there a Foreclosure Sale Date Scheduled?** Yes \_\_\_ No \_\_\_ **If Yes, Date of Sale** \_\_\_\_\_
14. **Is the Property Occupied?** Yes \_\_\_ No \_\_\_ **If Yes, By Whom?** \_\_\_\_\_
15. **Can the Property be Sold for Enough to Pay Off the Debt?** Yes \_\_\_ No \_\_\_ Unknown \_\_\_
16. **Has the Lender Been Contacted about a Short Sale?** Yes \_\_\_ No \_\_\_  
**If Yes, Have you submitted any paperwork to them?** Yes \_\_\_ No \_\_\_ : **Please discuss any paperwork (offers, financials, any response from them, etc)** \_\_\_\_\_  
 \_\_\_\_\_